

Melksham Community Area Transport Group 01/10/2015

Report Author: Georgia Tanner

Present: Cllr Roy While, Cllr Pat Aves, Cllr Terry Chivers, Cllr Jon Hubbard, Cllr David Pollitt, Kevin Fielding, Mark Stansby, Laura Gosling, Spencer Drinkwater, Alan Baines, Andy Cadwallader, Effie Gale- Sides, Georgia Tanner

	Item	Update	Actions and recommendations	Who	Priority Level
1.	Apologies	Apologies from Cllr Jonathon Seed, Rhys Schell			
2.	Notes of last meeting	The minutes of the previous meeting held on May 2015 were circulated.	Agreed		
3.	Finance Update				
	Final account for 2014 / 15 confirmed at £13,153.32 to be carried forward. Funds currently available = £18,419.32				
4.	Current/Ongoing Schemes				
a)	Bowerhill, Lancaster Rd (near Valldata) – Pedestrian crossing facility	No further action	.		
b)	Seend High St – Traffic management features at narrow section	Successful bid for substantive funding.	To install electronic signs	Mark Stansby	
c)	Melksham various roads – new bus shelters at	Town council funded- Land transfer issues with legal			

	Gloucester Square / Blackmore Rd, Snowberry Lane and Semington Rd / Longford Rd				
d)	Bowerhill Hurricane Rd to Grasmere – Footway link	Detailed design underway		Mark Stansby	
e)	Melksham Blackmore Rd to Malvern Close – Footway link	Detailed design underway		Mark Stansby	
f)	Melksham Kenilworth Estate – 20mph speed limit	Advert notice being prepared waiting to be advertised		Mark Stansby	
g)	Keevil main street - Handrails	Two quotes obtained. £945 for galvanised key clamp rails. £1280 for ornamental black hand rails. Area Board have agreed 1/3 contribution.of approx £430. Parish and CATG to share remainder	Highways to install	Mark Stansby	
h)					
5	New issues submitted to CATG				
a)	Request for footpath between Tower Road to Devonshire Place Area Board issue no 3715 http://thematrix.wiltshire.council/area_board/issue_overview.php?id=3715	Town council approved and agreed to pay 1/3 towards, Mark is unsure of previous estimate of £7000	To add to list of Schemes and complete design and estimate.	Mark Stansby	
b)	Request for street lights, Sandridge common Area Board issue no 3842	Street lights cost £2500+ each	<ol style="list-style-type: none"> 1. Refer this back to the Parish 2. Express concerns on 	<ol style="list-style-type: none"> 1. Rhys Schell 2. Local 	

	http://thematrix.wiltshire.co.uk/area_board/issue_overview.php?id=3842		sections 106's via paper form	Members	
c)	Request for drop kerbs, Corsham Rd Whitley Area Board issue no 3843 http://thematrix.wiltshire.co.uk/area_board/issue_overview.php?id=3843	Costs £1500	To recommend to the Area Board that this project be prioritised and to award a grant of £500 and to approve £500 from CATG funds. The parish Council have agreed to fund the remaining 1/3.	Cllr Roy White	
d)	Request for handrail, Keevil Main St Area Board issue no 3852 http://thematrix.wiltshire.co.uk/area_board/issue_overview.php?id=3852	This issue has been moved to the active Scheme list.			
e)	Request for safe route to new school (Forest & Sandridge) Area Board issue no 3889 http://thematrix.wiltshire.co.uk/area_board/issue_overview.php?id=3889	Completed	To recommend to the Area Board that this Issue be closed.	Cllr Roy White	
f)	Replacement of bus shelter outside United Reform Church Area Board issue no 3895 http://thematrix.wiltshire.co.uk/area_board/issue_overview.php?id=3895	Asbestos check being carried out		Mark Stansby	

g)	Request for signs St Mary, Broughton Gifford Area Board issue no 3900 http://thematrix.wiltshire.co.uk/area_board/issue_overview.php?id=3900	Agreed to replace signs	Chase Mary Jarvis of relocation of signs	Cllr Terry Chivers	
h)	Request for signage, muddy roads Area Board issue no 3902 http://thematrix.wiltshire.co.uk/area_board/issue_overview.php?id=3902	Parish Council to liaise with farmer who owns this land	To recommend to the Area Board that this Issue be closed.	Cllr Roy White	
i)	Request for signage, horses/ponies Area Board issue no 3903 http://thematrix.wiltshire.co.uk/area_board/issue_overview.php?id=3903	No further contact from Parish Council.	To recommend to the Area Board that this Issue be closed.	Cllr Roy White	
j)	Problems with no right turn Church St, Melksham Area Board issue no 3945 http://thematrix.wiltshire.co.uk/area_board/issue_overview.php?id=3945	No further action supported.	To recommend to the Area Board that this Issue be closed.	Cllr Roy White	
k)	Atworth Bath Rd improvements to zebra crossing Area Board issue no 3991 http://thematrix.wiltshire.co.uk/area_board/issue_overview.php?id=3991	Parish council contributing £3000- Halos cost around £4500 installed (£6500 for total scheme)	To recommend to the Area Board that this project be prioritised and to award a grant of £1,750 and to approve £1,750 from CATG funds. The parish Council have agreed to	Cllr Roy White	

	uncil/area_board/issue_overview.php?id=3991		fund the remaining £3,000.		
l)	Traffic issues Ashton Common Area Board issue no 4044 http://thematrix.wiltshire.co.uk/uncil/area_board/issue_overview.php?id=4044	Awaiting Metro count results		Highways	
m)	Driving on pavements in Bowmans Court Area Board issue no 4047 http://thematrix.wiltshire.co.uk/uncil/area_board/issue_overview.php?id=4047	Highways have inspected the site. £500 for 1 bollard	To recommend to the Area Board that this project be prioritised and to approve £500 from CATG funds.	Cllr Roy While	
n)	Dangerous crossing on Sandridge Road Area Board issue no 4127 http://thematrix.wiltshire.co.uk/uncil/area_board/issue_overview.php?id=4127	Actively trying to replace lollipop lady	To be discussed further with Sandridge Schools business manager (Send to town council for 1/3 of an advisory crossing, approx £3,000 in total)	Pat Aves	
o)	No cycling signage at Berkshire Green Area Board issue no 4158 http://thematrix.wiltshire.co.uk/uncil/area_board/issue_overview.php?id=4158	No cycling signs require a legal Order. Highways suggest cyclists dismount signs and review of cycle direction signs.	To recommend to the Area Board that this project be prioritised and to approve £1,000 from CATG funds.	Cllr Roy While	
p)	Melksham station board and signage improvements Area Board issue no 4166	Highways have inspected the station and found a notice board in situ. There are signs to direct pedestrians to and from	To recommend to the Area Board that this project be prioritised and to approve £500 from CATG funds.	Cllr Roy While	

	http://thematrix.wiltshire.co.uncil/area_board/issue_overview.php?id=4166	the station but these are in poor condition. £500 to fix (CATG to fund). Highways to look at signs with time and distance included.			
q)	Request for dropped kerbs from DeHavilland Place Area Board issue no 4182 http://thematrix.wiltshire.co.uncil/area_board/issue_overview.php?id=4182	Parish have supported £1200 parish to fund 1/3 and CATG and Area Board to fund 1/3	To recommend to the Area Board that this project be prioritised and to award a grant of £400 and to approve £400 from CATG funds. The parish Council have agreed to fund the remaining £400.	Cllr Roy While	
r)	Request for additional parking in Dorset Crescent Area Board issue no 4194 http://thematrix.wiltshire.co.uncil/area_board/issue_overview.php?id=4194	This is on Sellwood land and not a CATG issue	Send this issue off to Sellwood and to advise Jon Hubbard of who submitted this issue	David Holker/ Rhys Schell	
6.	Other agenda items				
a)	Petition for the introduction of road markings at the exit of Marigold close to Sweetbriar Road.		Jon Hubbard not supportive of this and Town Council wish to follow Highways recommendation not to provide give way lines. ACTION: Highways to write to Petition Organiser to inform him of this decision.	Mark Stansby	

b)	Councillor Briefing Note 250 - Protocol for Dealing with Freight Management Requests	Decision needs to made at next meeting on freight management Spencer and Laura to present at next meeting		
7.	AOB			
	Townsend farm roundabout- 3630 & 3605 road markings being looked at and Issues closed due to being taken on. Yellow box markings are not permitted but white Keep Clear markings seem to work ok at Farmers Roundabout. (hopefully done by this financial year)		Highways	
8.	Date of Next Meeting			
	14 th January 2016 Melksham Fire Station	Agreed	GT	

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Melksham Area Board.

3. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Melksham Area Board will have a remaining Highways funding balance of **£18,419.32 less new commitments of £4650 giving £13,769.32**

4. Legal Implications

4.1. There are no specific legal implications related to this report.

5. HR Implications

5.1. There are no specific HR implications related to this report.

6. Equality and Inclusion Implications

The schemes recommended to the Area Board will improve road safety for all users of the highway.

7. Safeguarding implications

There are no specific implications related to this report

8. Recommendations

To approve the recommendations and expenditure as outlined above

DRAFT